

Privacy & Cookies Policy

PRIVACY POLICY

This policy sets out the basis on which I will process any personal data I collect from you, or which you provide to me, in the course of using my site. For the purpose of the General Data Protection Regulations 2018, I am the data controller (Reg No: ZA254806).

YOUR INFORMATION

When you use my site, there are a number of ways in which you provide information and other data to me. By using the site, you consent to me processing and collecting this data, on the terms and for the reasons which are explained below.

HOW YOUR INFORMATION IS USED

I may use your information to:

- ensure that content from my site is presented in the most effective manner for you and for your computer
- provide you with information, products or services that you request from me or which I feel may interest you, where you have consented to be contacted for such purposes
- carry out my obligations arising from any contracts entered into between you and me
- allow you to participate in interactive features of my service when you choose to do so
- notify you about changes to my service

Please note that if you click on, or follow, any links from my site to external websites, my privacy policy will no longer apply. Please check the privacy policies of any such external site before submitting any personal data, as I cannot accept any responsibility or liability in relation to them.

DATA STORAGE

All information you provide to me is stored securely. I take your privacy very seriously and will take all reasonable steps to protect your personal data, but please be aware that any data which you send to my site is sent at your own risk.

The data that I collect from you may be transferred to, processed and/or stored at a destination outside the European Economic Area ("EEA"). By submitting your personal data, you agree to this. I will take all reasonable steps to ensure that your data is treated securely and in accordance with this privacy policy.

DISCLOSURE OF YOUR INFORMATION

I may disclose your personal information to third parties in the following circumstances:

- to any prospective seller or buyer of all (or part of) my business or assets
- If I am required to do so by law, any applicable regulation or to protect the rights, property, or safety of ourselves or others. This may include disclosing to other companies and organisations in connection with fraud protection and credit risk reduction

ACCESS TO INFORMATION

You have the right under the General Data Protection Regulations to access the information which I hold about you. If you wish to exercise this right, please send your request to: hello@girlfriday-va.com. There will be no charge for this service.

COOKIES POLICY

A cookie is a small file of letters and numbers that are stored on your browser or the hard drive of your computer (if you consent to use cookies). Cookies contain information that is transferred to your computer's hard drive.

This site only uses analytical cookies which enable me to recognise and count the number of visitors and to see how visitors move around my website. This helps me to improve the way my website works, for example, by ensuring that users are finding what they are looking for easily.

You can block cookies by activating the setting on your browser that allows you to refuse the setting of all or some cookies. However, if you use your browser settings to block all cookies (including essential cookies) you may not be able to access all or parts of my site.

To find out more about cookies, including how to see what cookies have been set and how to manage and delete them, visit www.allaboutcookies.org.

Except for essential cookies, all cookies will expire after each session.

By using my website, you consent to my use of cookies as described above.

This is the full list of cookies that are present on the Girl Friday website:

First-Party Cookies

Strictly Necessary		
Cookie name	Duration	Purpose
ForceFlashSite	Session	When viewing a mobile site (old mobile under m.domain.com) it will force the server to display the non-mobile version and avoid redirecting to the mobile site
hs	Session	Security
smSession	Persistent (Two days or two weeks)	Identifies logged in site members
XSRF-TOKEN	Session	Security

Functionality		
Cookie name	Duration	Purpose
svSession	Persistent (Two years)	Identifies unique visitors and tracks a visitor's sessions on a site
SSR-caching	Session	Indicates how a site was rendered.
smSession	Persistent (Two weeks)	Identifies logged in site members

Third-Party Cookies

Functionality		
Cookie name	Duration	Purpose
TS*	Session	Security
TS01*****	Session	Security
TSxxxxxxxx (where x is replaced with a random series of numbers and letters)	Session	Security
TSxxxxxxxx_d (where x is replaced with a random series of numbers and letters)	Session	Security